



YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

1.Name of the Institution	N S S College, Rajakumari
• Name of the Head of the institution	Dr. Jyothish Kumar K
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	04868245370
• Mobile no	9447502337
• Registered e-mail	nssrajakumari@yahoo.com
• Alternate e-mail	nssrajakumari@gmail.com
• Address	Kulapparachal P O
• City/Town	Idukki
• State/UT	KERALA
• Pin Code	685619
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Rural
• Financial Status	UGC 2f and 12(B)

- Name of the Affiliating University **Mahatma Gandhi University,
Kottayam**
- Name of the IQAC Coordinator **Dr. Praveen N**
- Phone No. **0488245370**
- Alternate phone No. **9447608163**
- Mobile **8111829035**
- IQAC e-mail address **praveen.naniyat@gmail.com**
- Alternate Email address **praveen_naniyat@yahoo.com**

3. Website address (Web link of the AQAR (Previous Academic Year)) www.nsscrky.ac.in//AQAR20_21

4. Whether Academic Calendar prepared during the year? **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: https://nsscrky.ac.in/assets/Calendar_2021_2022.pdf

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B+	2.7	2016	16/09/2016	15/09/2021

6. Date of Establishment of IQAC **07/01/2014**

7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institution	Infrastructure Grants to Colleges	RUSA	2019	67943

8. Whether composition of IQAC as per latest NAAC guidelines **Yes**

- Upload latest notification of formation of IQAC [View File](#)

9.No. of IQAC meetings held during the year 3

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**
- If No, please upload the minutes of the meeting(s) and Action Taken Report **No File Uploaded**

10.Whether IQAC received funding from any of the funding agency to support its activities during the year? No

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

-Organized several webinars and online workshops - Skill development courses were expanded to create more opportunities for students - In association with folklore club, several cultural and literary programs were organized - Parent Teacher Student interaction were carried out in the blended mode. - Piloted various cultural activities of the college in association with college union, women cell and NSS - Monitored the feedback by the various stakeholders and discussed in the various academic and administrative bodies in and off the institution

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
A tentative academic calendar is prepared in unison with the examination calendar of the University	Academic and co-curricular activities are planned and implemented effectively
Admission committees are to be constituted as per the direction by the University and management	Admission procedures were carried out effectively and transparently
Orientation programme for students and parents of the new admission in the online mode	Even with the adverse effect of COVID-19, we were able to create awareness about the curriculum and programmes conducted by the college.
PTS meetings for all UG classes	Conducted meetings regularly. Taken feedback from parents in written about the various aspects of the college, departments and courses.
Skill development programmes to be enhanced	More number of Skill enhancement certificate programmes, add on courses were conducted and ensured maximum participation

13. Whether the AQAR was placed before statutory body? **No**

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14. Whether institutional data submitted to AISHE

Part A

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• Location	Rural
• Financial Status	UGC 2f and 12(B)
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• Name of the IQAC Coordinator	Dr. Praveen N

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• Mobile	8111829035				
• IQAC e-mail address	praveen.naniyat@gmail.com				
• Alternate Email address	praveen_naniyat@yahoo.com				
3.Website address (Web link of the AQAR (Previous Academic Year)	www.nsscrky.ac.in//AQAR20_21				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://nsscrky.ac.in/assets/Calendar_2021_2022.pdf				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B+	2.7	2016	16/09/2016	15/09/2021
6.Date of Establishment of IQAC			07/01/2014		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Institution	Infrastructure Grants to Colleges	RUSA	2019	67943	
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• Upload latest notification of formation of IQAC			View File		
9.No. of IQAC meetings held during the year			3		
• Were the minutes of IQAC meeting(s) and compliance to the decisions have			Yes		

been uploaded on the institutional website?	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded
10. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
<ul style="list-style-type: none"> If yes, mention the amount 	
11. Significant contributions made by IQAC during the current year (maximum five bullets)	
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13.Whether the AQAR was placed before statutory body?	No
<ul style="list-style-type: none"> Name of the statutory body 	
Name	Date of meeting(s)
Nil	Nil
14.Whether institutional data submitted to AISHE	
Year	Date of Submission
2021-22	17/01/2023
15.Multidisciplinary / interdisciplinary	

College offers programmes in Computer Science, Electronics, Business Administration and Commerce which are of Job-oriented status have several courses of interdisciplinary and multidisciplinary structure. All the programmes were in the CBCSS pattern and offers elective and open courses that gives flexibility to learners for choosing multidisciplinary and interdisciplinary courses from other departments. Several add-on certificates offered by departments conducted by all departments aims to give skill development and capacity enhancement for the learners. These courses can be taken by any student of the college irrespective of their subject/department of study. These courses foster the student's capacity enhancement in the various academic and vocational domains. During the current year a research centre in Electronics and Allied areas in Computer Applications on behalf of PG Department of Electronics and Computer Applications under Mahatma Gandhi University, Kottayam is planned which will deal with interdisciplinary research in Electronics and Computer Science.

16.Academic bank of credits (ABC):

College will be a part of this endeavour of National Academic Depository of the Government, with the directions from affiliating university.

17.Skill development:

Since Skill development is the primary aim envisaged in the New Education Policy and during the year 2021-22 even with the constraints of COVID pandemic, several certificate programmes and capacity enhancement programmes were conducted by all departments. The skill development centre on behalf of PG Department of Electronics namely LeTin, conducted skill development courses in LED Lightings, Solar based Energy Efficient Lamp Manufacturing. ALOFT, career development club of Department of Computer Applications imparted professional training to students for web designing, and software development. N S S College, Rajakumari offered 6 certificate courses in the academic year 2021-22. The ASAP(Additional Skill Development Programme- an initiative of Government of Kerala) 3 certificate programmes in GST, Python and AWS were also conducted. Several webinars and workshops on skill development in Electronics, Computer Science, Entrepreneurship, Commercial Practices, Life Skills were also conducted in the online mode in the pandemic period.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language,

culture, using online course)

As envisaged in the NEP, promotion of Indian arts and culture is important not only for the nation but also for every stakeholder in the higher education institution. During the year 2021-22, during the first term of the classes were conducted completely in the online mode and students were not available in the campus to perform their talents in the college. Even then, several cultural and literary programs were conducted in the online, offline and blended mode to inculcate the talents of the campus. Some of the events conducted were:

- The Folklore club "Chola" organized a three-day programme "Nadum Nattarivum" on the 10/11/21 to 12/11/21. This program was conducted in the online mode.
- Prepared posters in connection with republic day celebrations and uploaded them into social media on 26/01/2022.

All these activities helped our students to foster the culture, sensitizing social issues for their holistic development and to handle social issues in a better way.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

College offers 5 UG programmes and 1 PG Programme. Necessary changes have been adopted in the syllabus and curriculum to implement a learner centric, outcome based education by the Institution. Every programme has been set an outcome and every course is having a specific outcome as envisaged by the affiliating University and are published in the college website. All the 6 programmes being offered as outcomes-based education (OBE) which are designed keeping in mind the regional and global requirements. The syllabus and curriculum of UG and PG programmes of Mahatma Gandhi University has clearly stated Programme Outcomes, Programme Specific Outcomes and course outcomes. All courses are designed with outcomes cantered on cognitive abilities namely Remembering, Understanding, Applying, Analysing, Evaluating and Creating. Majority of the faculty were actively involved in the question bank preparation of the Under Graduate and Post Graduate programmes of the Mahatma Gandhi University which is one of the component for the evaluation of outcome attained by the student.

20.Distance education/online education:

Due to Covid-19 pandemic, teaching, learning and evaluation process were carried out in the online mode and this institution

has effectively implemented the teaching learning process in the online/blended mode. College has become the part of DIGICOL, an initiative of Higher Education Department of Kerala, which created an LMS platform for the college. Every faculty in the college is mapped as teachers for the courses taught. Since during the last year most of the classes were conducted using online platforms like Google classroom, Google Meet etc., teachers continue to use this in a blended mode. Online classes were recorded by each faculty and shared in the Google Classrooms and YouTube so that no student is kept away from the class due to lack of bandwidth. This reduces the digital divide among the students. During this year, several certificate programmes were conducted in the online mode. The college is equipped with sufficient bandwidth leased line (300 Mbps) to handle the online classes for the entire faculty at a time. Institution will continue to carry out the teaching learning evaluation process in the blended mode as online teaching is the need of the hour in the higher education sector as envisaged in the NEP.

Extended Profile

1.Programme

1.1	6
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	215
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2	262
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	No File Uploaded
2.3 Number of outgoing/ final year students during the year	215
File Description	Documents
Data Template	View File
3.Academic	
3.1 Number of full time teachers during the year	33
File Description	Documents
Data Template	View File
3.2 Number of sanctioned posts during the year	33
File Description	Documents
Data Template	View File
4.Institution	
4.1 Total number of Classrooms and Seminar halls	16
4.2 Total expenditure excluding salary during the year (INR in lakhs)	8119212
4.3 Total number of computers on campus for academic purposes	88
Part B	
CURRICULAR ASPECTS	
1.1 - Curricular Planning and Implementation	

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

NSS College Rajakumari is affiliated to Mahatma Gandhi University Kottayam, so we follow the curriculum designed by it. Following are the various means through which it executes the curriculum.

Academic Calendar is prepared in-line with the University (MGU) academic schedule and the requirements at Institute level as per the action plans are formed.

Faculty members prepare their teaching plans considering the Academic Calendar. They use ICT enabled teaching methods for the effective delivery of the curriculum. Study materials, lecture notes are provided to the students and social sites such as YOUTUBE, Whatsapp etc. are also used for effective teaching.

Remedial classes are arranged for slow learners. Further, a Question Bank containing model question papers and old university question papers are made available to the students. Two internal test papers and assignments are conducted as part of continuous evaluation.

Department level monitoring committee monitor and evaluate the courses and DLMC examines the complaints of offended students regarding the evaluation .

The College regularly organizes and conducts bridge courses for the newly admitted students before the commencement of their first semester classes.

IQAC makes necessary modifications in curriculum delivery based on Curriculum Feedback from stakeholders and Result Analysis.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Academic plan for the year is prepared in the beginning of the

academic year and is published, after getting approval from College Council. University's Academic Calendar is referred while preparing the college academic calendar. Faculty members prepare all their plans as per the Academic Calendar. IQAC ensures that Academic calendar is prepared on time.

The activities of the clubs, cells, associations etc. are planned at the beginning of the academic year and carried out in the most efficient manner. Teachers are given charge of various activities and there is a very efficient mechanism in which the entire college fraternity contributes. The College Council, Grievance Redressal Cell, Women's Cell, students clubs etc. are part of this self-regulating mechanism which play pivotal roles in the day to day functioning of the college.

The details of various programmes, courses, programme outcomes, programme specific outcomes, course outcomes, syllabus, and details of assessment process for all the programmes are made available in the College Website. An Internal Examination Committee is constituted for ensuring the quality of internal assessment. Two internal test papers are conducted in a semester as part of continuous evaluation.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

6

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

10

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

398

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The diverse programmes offered in the various disciplines have incorporated the cross-cutting issues relevant to Gender, Human Values, Environment and Sustainability into the Curriculum. As per the new UGC regulation, Environment Studies and Human Rights has been incorporated into the fifth semester UG syllabus. The programmes are structured in such a way that students acquire the basic concepts of the cross-cutting issues.

The college is affiliated to Mahatma Gandhi University, Kottayam and we follow the syllabus and curriculum given by the university. The college cannot add additional topics to the syllabus. But various programmes related to crosscutting issues are including in regular activities of various clubs and associations in the college. The NCC and NSS units of the college engage in social awareness, cultural programmes, Legal Awareness Programme and awareness on Drug Abuse. Different functional cells and clubs of the college engage in various schemes and programmes related to these cross-cutting issues. The women cell of the college provides training to girl students. The institution gives equal opportunities to students irrespective of the gender in department activities, student union elections and various cell / club activities.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field

work/internship during the year

8

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

288

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	Nil
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

215

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

43

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

- It was the continuation year of the COVID pandemic.
- **Enrichment Programmes:** The institution also organizes seminars, workshops, quiz competitions, and peer teaching for advanced learners.
- Advanced Learners are not only encouraged to participate in skill development programs.
- Class tests are given on a regular basis. Also, slow learners are allowed to re-appear the tests.
- They are given remedial teaching.
- The institution has SSP (Scholar Support Programme), a program organized by the Government of Kerala in which slow learners are taken care of.
- The slow learners are helped by the advanced learners. The institution encourages advance learners and senior students to help the slow learners.
- Recorded sessions and even live sessions with Google classrooms are conducted for slow learners.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
585	33

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

- The institution has a skill development centre, LeTin, under the Post Graduate Department of Electronics which joins hands with Lutron Technologies, Kochi and helps to provide technical knowledge for Electronics students for manufacturing LED Bulbs, LED stars, etc
- Seminars in various fields are organized. Also, there is a seminar series called GURUDAKISHNA Series organized by the PG Dept. of Electronics and Alumni Lecture series from the department of Computer Applications and Business Administration, where notable alumni from the department conduct seminars, workshops, and motivational speeches to guide the students.
- The college organises industrial visits, study tours etc to give the students an awareness of the different fields related to their programmes
- Various quiz competitions, debate sessions and group discussions are organised by departments and the institution itself to help the students.
- To enhance the language skills of students, self - introduction sessions, various gaming sessions and audio sessions are given in the ASAP training.
- Students make LED bulbs, LED stars etc at LeTin skill Development Centre. They have to market their products and manufacture the products based on demand. Also, they have to collect and repair the damaged ones.

- ALOFT, the skill enhancement centre of Department of Computer Applications trained students to develop application software. Supplied the application software to the business entrepreneurs outside the campus

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

All the faculty use ICT to facilitate the teaching-learning process. In addition, to offline mode, classes are offered through Google Classroom and YouTube channels. Recorded Video Lectures are offered through Google Classroom, making students capable of accessing it anytime and anywhere. Video Conferencing Platforms like Zoom, Google Meet, etc. are used to facilitate effective communication and collaboration in the virtual classroom. YouTube lectures by experts and Film shows are provided for effective self-learning and better comprehension of the concepts. Teachers use online assessment tools like Google Forms for quick evaluation and results. Assignments and Project works are submitted online and immediate rectification is noted. This method is convenient as it allows quick transmission despite geographical barriers. The grading process is transparent as the students can view the progress of their assignments. Teachers are well-trained in ICT-enabled teaching techniques. An Orientation Programme on LMS was conducted for teachers as well as students in order to familiarize them with the online teaching scenario. Campus-wide net connectivity and the Digital library and E-resources like N-LIST and other online resources like INFLIBNET facility ensure access to e-resources. College library is automated. Each Department is equipped with computers and LCD projectors

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

25

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

33

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

425

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The College strictly adheres to the prescribed guidelines of the Mahatma Gandhi University with regard to internal assessment evaluation. The continuous internal evaluation is based on four components- internal examinations, attendance, assignments/seminar/viva voce, with fixed weightages to each component.

The internal examinations are conducted by Internal Exam Committee headed by a Coordinator.

Two internal examinations are conducted in each semester.

The distribution of valued answer scripts together with the discussion of question papers, enable the students to verify the fairness of valuation.

Parents are informed about the performance of their wards through PTSS which are held after the internal exam.

CCTV Surveillance in the examination halls ensures utmost transparency.

Assignment/seminar topics are for each course is given in advance and evaluated assignments are returned with proper suggestions and grading.

Each student is assigned with a project supervisor to give the necessary guidance and support.

Monthly attendance statements and consolidated statement at the end of the semester are displayed on the department notice board.

Internal mark sheets of each course, Form A and consolidated internal mark sheets Form B are published in the notice board. The students are given provision to verify the internal marks and submit grievances.

The verified marks are uploaded to the university website within the stipulated time after the three-tier process of verification at the faculty, HOD and Principal levels.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Grievances related to inability to attend examination on specified dates can be first presented to the HOD who directs it to the concerned teacher or department.

Grievance regarding valuation are brought to the notice of the concerned teacher at the time of distribution of valued answer scripts. T

In addition to this, a progress report of internal examinations is given to the parents in the class wise PTS. At this stage too students can raise their grievance, if any.

Display of internal mark sheets of each course, form A and consolidated internal marks, Form B in the notice board gives provision for the students to verify their internal marks and ensures transparency

At the College level, Grievances are resolved through a committee constituting principal as chairman, internal examination cell coordinator and HOD of concerned department.

At the University level, a Committee is constituted by the Vice-Chancellor as Chairman, Pro-Vice-Chancellor, Convener - Syndicate Standing Committee on Students Discipline and Welfare, Chairman Board of Examinations as members and the Controller of Examinations as member-secretary. In response to a grievance, a formal enquiry will be conducted by a duly constituted committee and report thereon is submitted to University for redressal. Grievances are usually addressed and decisions are taken within a week at the primary level itself. The final documentation of the marks is done only after hearing the grievances from the students

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

As per the instructions of IQAC, each department in the College prepares Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (CO) in accordance with the prescribed syllabi and general outline published by the Mahatma Gandhi University, Kottayam

The college website shares POs, PSOs and COs of all the UG and PG programmes offered by the college. Department meetings are held at the beginning of every academic year to allocate courses and communicate POs, PSOs and COs to each of the faculty members.

POs, PSOs and COs of all the UG and PG programmes offered by the College are communicated through Websites. The faculty members communicate POs, PSOs and COs to the students and clarify their doubts while introducing topics in every Semester. Curricular and

Co-Curricular Programmes are planned by the faculty to attain the expected PO Exhibition of PO and PSO of every programme in front of each respective department.

The tests, assignments, seminars, projects and learning activities are aligned to incorporate the attainment of COs and PSOs envisaged in the Course plans and properly communicated to them. Each department has published a handbook of POs, PSOs and COs and they are communicated to the students through Moodle.

Handbook of POs, PSOs and COs is available on the table of Head of the Department. POs, PSOs and COs are displayed on the website.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The college gathers information on learning outcome through ceaseless evaluation methods like: Class tests for estimating COs

Seminar introductions and classroom discussions

Participation in field trips

Performance in viva

Involvement of students in club and support cell activities

From examination the inference is drawn the regarding the program outcome and based on the same, next batch is guided.

College evaluates the attainment of program specific outcomes and course outcomes on the basis of the development of students to further education and their employability.

The college provides career guidance to final year students through the seminars, workshops, etc to boost their confidence level and their overall personality.

The college has given multiple placement assistance to students.

The evaluation is carried out on the basis of random sampling. The responsibility for the evaluation and to prepare the report on the attainment of the program outcome is given to the head of the IQAC department by the head of the department.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

143

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://nsscrky.ac.in/assets/feedback/survey2122.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)**3.1.2.1 - Number of teachers recognized as research guides**

1

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year**3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

- Our institution has taken several initiatives for creation and transfer of knowledge through various club and student associations
- ALOFT, the software development wing, has done several initiatives like software development trainings, talks, and peer group teaching.
- Several training programmes were organised using social media platforms for CAT, KMAT, and CMAT.
- Alumni lectures and workshops were organised by all the departments throughout the year, which include IEEE sponsored workshop,
- Initiated the making of LED bulbs and Tubes by students under MOU with M/S Lutron Technologies
- The College Library and literary club arranged webinars to introduce the e-resources to help the students.
- The legal literacy cell arranged an interactive session on how to lead a successful life by adhering to laws enforced in the country.
- The Folklore club "Chola" provided a platform for interaction with eminent personalities to acquire knowledge on the rich folklore heritage of the state of Kerala.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year	
3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year	
6	
File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded
3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year	
3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year	
12	
File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File
3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year	
3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year	
7	
File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File
3.4 - Extension Activities	

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The campus became more active once the lockdown due to Covid Pandemic was withdrawn. The College and various clubs arranged a series of programs for the overall development of the students.

In ensuring plastic-free environment, the PTA, NSS Unit, and NCC joined hands in setting up waste bins in classrooms and Plastic collection Units around the campus to spread the message of a clean campus.

The NSS Units through its innovative programs spread the message of being with the downtrodden and financially weaker sections by providing kits and financial assistance to palliative patients.

The library successfully imparted the needed awareness on online resources. As a notable set of students are residing in private hostels, the college has special cells like a discipline committee to put a constant watch on their behavior and progress.

The College continued with the arrangement of webinars and online sessions by eminent personalities and well-placed alumni to support the students in the academic field, soft skill development, and personality development.

To add to the reputation and glory of the college, the students were able to produce notable results at the University level with 10 students getting ranks in the academic year.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

50

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

514

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration	
3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year	
3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year	
90	
File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File
3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year	
3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year	
1	
File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File
INFRASTRUCTURE AND LEARNING RESOURCES	
4.1 - Physical Facilities	
4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.	
The Campus	
College occupies 19 acres of campus. Only a portion of the land is	

utilized considering further expansion.

Classrooms

There are 18 classrooms with WiFi facility and 7 classrooms are ICT enabled. All the classrooms have basic amenities for an academic environment.

Auditorium / Seminar Hall

We have a Seminar hall with a seating capacity of 100 persons which is equipped with audio-video facility including a Digital Smart Board.

Laboratories

We have a specialized electronic lab equipped with all essential electronic equipments to the need of Under Graduate and Post Graduate students.

Computer lab

The college has three well-equipped computer labs - two for Department of Electronics and one for Department of Computer Applications.

SMART Classrooms

We have 7 classrooms which are equipped with ICT,

Wi-Fi enabled campus.

A broadband connection with a speed of 300 Mbps are there on the campus.

Library

A partially automated college library

College office

A well-furnished automated office .

Care for "differently-abled"

The campus is differently-abled friendly with ramps to access

classrooms and the campus boasts of a dedicated toilet with wheelchair access.

Safety of students

There are required numbers of fire extinguishers in each block for ensuring the safety of the students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://drive.google.com/drive/folders/1IY6O1XpU9Vsx8E3LMx8unpxX7vZo_0lI

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

College Sports ground

We have 4 track 100 meters ground for athletic events. Along with this, we have a long jump and high jump pits. We are conducting field events like javelin throw, discus throw, and shot-put in this ground. This ground is used by our teams for practicing cricket and football. Also we have a volleyball / badminton court.

Yoga training

For the past two years, we impart yoga training for boys and girls to develop discipline and inner strength.

Gymnasium and Health club

We have a well-equipped gymnasium for our weight lifters, wrestlers, athletes and other students. The gymnasium has multi-gym machines, barbells, and different weights.

Volleyball ground

We have an outdoor clay volleyball court as per standards for our volleyball players. The court is used by the volleyball team as well as the casual game enthusiasts.

Cultural activities

We have an open-air auditorium that can seat around 200 students. All the major functions and cultural activities are taken care of in the auditorium. During the college annual cultural competitions, other venues like the seminar hall and few classrooms are used. Also this auditorium is used for flash mobs and other programs that require an open area.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

7

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

6959188

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library Automation

- The library is automated using KOHA version 18.05.05 in 2019. But this version is updated to 21.05.04.000 in 2021. Before 2019 the library automation software was PALIBS. KOHA is a user-friendly open source Integrated Library Management Software which has a number of advanced features.
- To enable author-based, subject -based, title -based search facilities, Online Public Access Catalogue (OPAC) is provided using KOHA software.

Library Support Services :

- Subscription to UGC (INFLIBNET) E-books and E-journals via N-LIST.
- Offers user orientation programme on library services.
- Reference assistance to students to help them searching books and journals required for projects and assignments.
- Seminars, webinars etc are conducting in the fields of research, career opportunities, NLIST
- New books are purchased on request from staff and students.
- Book Reservation facility is available in the library.
- Previous year question papers in print form is available

4.2.3 The library provides access to e-journals through N-LIST, e-ShodhSindhu, Shodhganga membership- Shodhganga is an open access repository of full-text theses submitted to universities in India. The hyperlink to enter into Shodhganga is provided in college website.

- The library provides access to e-books through N-LIST
- Databases for Previous year question papers, syllabus, research publications of teachers etc have been created

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	https://drive.google.com/drive/folders/1IY6OlXpU9Vsx8E3LMx8unpxX7vZo_0lI
4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	A. Any 4 or more of the above
File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File
4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)	
4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)	
141257	
File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File
4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)	
4.2.4.1 - Number of teachers and students using library per day over last one year	
98	

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

- The campus is fully Wi-Fi enabled one. All the departments can access the internet which is helpful for teachers and students to enhance their knowledge at their convenience.
- We have eighteen classrooms. Out of these, seven are ICT enabled.
- There is one seminar hall with Digital Interactive Smart Board and audio equipment which can seat 100 persons.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

88

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

61816

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

- The college management ensures the campus is spic and span round the year.
- The Management appointed one cleaning staff on daily wages to clean and maintain the campus. The entire campus, classrooms and toilets are cleaned every day by them.
- The office annexure is taken care of by office staff as they vacuum the entire annexure daily.
- Water Tanks are cleaned every month.
- Two sanitary napkin incinerators are also attached to the girl's toilets.
- TA bio-waste plant is installed in the campus.
- To protect the campus, management appointed a Security on a monthly wage's basis.
- Closed circuit cameras are installed for surveillance of campus 24/7.
- All the classrooms are equipped with closed circuit cameras.
- The electrical Gadgets like the water filter, water cooler, photocopier, LCD projectors, and generator are under annual maintenance contract (AMC).
- The library advisory committee will take decisions about the purchase of books and prepare the budget.
- The needs of the various departments are prepared annually and submit to the principal.
- The college canteen is also under contract. The canteen

caters the needs of day scholars as well as hostellers and staff of the college.

- The college volleyball court, sports ground and indoor stadium are cleaned routinely.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

340

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefitted by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

22

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File
5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	A. All of the above
File Description	Documents
Link to Institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File
5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
50	
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
50	
File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File
5.1.5 - The Institution has a transparent mechanism for timely redressal of student	A. All of the above

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

9

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

71

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

3

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

UNION REPORT 2021-2022

Our college had an active student union. The representatives are elected from each class. The election to the class representatives were done in a free and fair manner under the supervision of the college. Due to covid outbreak the activities were in a controlled manner. The college union could arrange sports meet and arts meet in an efficient manner with obeying the covid protocols.

On 24.03.2022 college union celebrated a college day. It was inaugurated by Mrs.Ushakumari Mohankumar. She was the President of the Idukki District Panchayath. The college union was named as EZZA .College union Chairman Mr.Ansu sanil presided the function. The college arts club was inaugurated by Vipin Viswanath, Associate Director of a number of Malayalam movies.College Principal Dr.Ajayapuram Jyothishkumar ,felicitated the function. Sandra K.B, Vice Chairman given the vote of thanks.

College union conducted a sports meet too. The various competitions such as cricket, volleyball, kabaddi, shuttle badminton ,football were conducted. All the competitions were done in a department wise mode.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

83

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

ALUMNI REPORT 2021-22

Our alumni is prestigious. They always look into their almmater for the timely help .They are in good contact with the faculty members usually. Since our collegeis situated in a rural area most of the time we face the difficulty in getting experts from various fields. Our prestigious alumni helps us a lot in this regard. They areenough to deliver the needed contents to our current students, sometimes they may arrange experts from various fields too. The classes and sessions led by them gives more enthusiasm and motivation to our students because they can relate the words and experience.Ourstudents could feel the same pulse that our alumni had experienced.

This year we made a seminar hall with help of RUSA funding. Even though we built a good seminar hall and classrooms together using this fund we could not furnish it properly .. Our alumni extended their hands in support to their almmater. They sponsored all the necessary things needed in the fulfilment of a grand seminar hall..Theysponsored nearly 6 lakhs of rupees for the complete furnishing of the seminar hall. They wholeheartedly contributed

for a good cause.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

A. ? 5Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Mission

1. To mould the stakeholders of the various programmes to excel in their field.

2.To give opportunity for community and extension activities and hence to create awareness of the real

world situation

3.To nurture the inbuilt capability of every student through curricular and non curricular activities

4.To facilitate the stakeholders expertise in solving practical as well as real world situations through well

equipped laboratories and in-house projects

To convert the laboratories into active research centre

The college shall have the following objectives as its mission:

- * Achieve academic excellence.
- * Uphold moral and spiritual values.
- * Inculcate a sense of social justice.
- * Teach the value of self-reliance and service

vsision

To uplift the socio-economic backwardness of this area by providing job-oriented education in new

generation programmes like Electronics, Computer and Commerce and to equip the stakeholders competent

and hardworking to survive the challenges in the present competitive world

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Decentralization

The institution has a mechanism of providing operational autonomy to various functionaries in order to ensure a decentralized governance system.

1. Principal Level - Principal is the member secretary of the Governing body and chairperson of the IQAC. The Principal in consultation with the Teachers' Council nominates different committees for planning and implementation of different academic, student administration and related policies. All academic and operational policies are based on the unanimous decision of the governing body, the IQAC and the teachers & teacher's council.

2. Faculty level Faculty members are given representation in various committees/cells nominated by the Teachers the council, in the Governing body, in the IQAC and other committees. Every year, the composition of different committees is changed to ensure a uniform exposure of duties for academic and professional development of faculty members. Following are the different sub-committees which have been nominated

by Teachers' Council

1. Admission Committee
2. Research Committee
3. Internal Examination Committee
4. Hostel Committee
5. Anti Ragging Committee
6. Canteen Committee
7. Internal Complaints Committee (ICC),
8. Sexual Harassment Prevention Committee,
9. Student Grievance Redressal Cell

These Cells are set up according to the norms set by the authorities for maintaining discipline.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Efficient Teaching Erudition procedure

Preparation of teaching plan

Constant assessment to measure outcome.

Follow a transparent feedback system

Effective Leadership and Participative management

All the Heads of the Departments conduct faculty meetings in every fortnight

Leadership development through decentralization

The minutes of the meetings are communicated to the Principal

Ensuring Effective Governance

To review the examination results (Internal as well as External) of all programs; result analysis and their improvement strategies.

Leadership development through decentralization

Student's Overall Development through Participation

The Student Representatives have the responsibility towards students to be available to listen to student views and concerns and actively represent them in an objective and accurate manner.

Formation of student council

Participation in competitions

Rewards & recognitions of achievers

Participation in extracurricular activities

Proper Discipline

Recommends Installation of CCTV Cameras at desired places and other measures to maintain the discipline.

Restricted the entry of the students only with I-cards and proper uniforms.

Alumni Interaction and Outreached Activities

Alumini lecturer series are conducted

Exploring Contributions

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The College Managing Board consists of, the NSS Management central Committee, Principal, to formulate the broad policy matters. The general management of the college is vested in the Principal, the college administration, the Staff Council, IQAC and the student representatives participate in various administrative, academic and quality enhancement programmes of the college. The Council has a well-defined and decentralized organizational setup to implement the academic, administrative and financial policies of the college

The College Staff Council consisting of Department Heads, Head of the Administrative Section, IQAC Co-ordinator, Physical Education Director and two elected representatives of teaching staff, form the advisory body of the Principal and the day-to-day activities are executed with the help of this body. The IQAC ensures the overall quality through measures taken for performance enhancement of the college and through the conduct of academic and administrative audit. Board of Governors and Project Monitoring Unit help in the successful implementation of RUSA projects, other statutory bodies like Anti-Ragging Cell, Grievances Cell, Internal Complaints Cell function effectively in their respective domains

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	Nil
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

C. Any 2 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Welfare development for teaching and non teaching staff

The institution effectively implements the welfare schemes for the teaching and Nonteaching faculties. The College makes arrangements for availing all the government schemes such as Gratuity, Pension, Commutation of Pension, Earned Leave encashment, Maternity Leave, Medical Facility, Health Fund Scheme, Permission to attend FDP such as Orientation programmes and Refresher courses, short term courses, etc. for the career development and progression of the teaching as well as non-teaching staff

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

3

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The performance of teachers is appraised based on criteria of participation in teaching- learning and evaluation, involvement in co-curricular and research and development activities. Teachers are required to prepare and implement their teaching plans in a

time bound manner. Teacher's work diary includes the personal information, service details and the detailed account of daily work. It is evaluated on a monthly basis by Head of the Department and Principal and also by the manager during promotion process. The annual academic audit analyses the performance of each teacher and department as a whole.

Student feedback on teaching - learning and evaluation is initiated by IQAC every year. This helps to evaluate the performance of each teacher by students. Principal analyses the report and give proper feedback and suggest corrective measures if any.

It is mandatory for each teacher to submit the self-appraisal form to IQAC at the end of every year forwarded through the Head of the Department and Principal. The self-introspection helps to address the strengths and weakness and enables for an improved performance. The promotion of teacher is done as per University's Performance Based Appraisal System for UGC Career Advancement Scheme.

The performance of the non-teaching staff is assessed by Office Superintendent and Principal and analyses their competence, participation and performance for the development of the Institution. Manager analyses the performance of non-teaching staff and recommends for promotion.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Statutory Audit (by Chartered Accountant)

Statutory audit of all the accounts maintained by the college is done by a Chartered accountant every year. All financial accounts/matters of the college are audited. On behalf of the Principal, the Head Accountant maintains the accounts of the

government funds. Statutory audit also includes the auditing of all the Nongovernment funds including the management funds, fees from self-financing courses, salary of management staff etc., the records/accounts of which is maintained by the Bursar who is the representative of the Management.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution has a well-defined 'Financial Management and Resource Mobilization Policy' and time-tested mechanism for the mobilization of funds and its optimal utilization. The college has a mechanism to forecast its financial requirements through annual budgeting. Budgetary allocations are developed based on Institutional Development Plan, requirements of the departments, cells and clubs. The institution entrusts responsibilities to the teachers on mobilizing resources from as many government and non-government agencies as possible by submitting proposals to the concerned agencies as and when the time demands. The major sources of non-government funding are contributions from parents, Alumni, philanthropists, Endowments

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Even COVID-19 continued to be a barrier in the academic activities of the institution, major activities on behalf of IQAC were carried out that contributed significantly for institutionalizing the quality assurance strategies and processes. IQAC meetings were held in the online mode. IQAC in association with the various departments and department clubs organized several quality enhancement initiatives in academic, non-academic and extra-curricular activities. In association with the IQAC, following programs were conducted in the institution.

Department of Computer Applications:

- Software developed by the ALOFT members
- Career guidance seminar was organized on 13th of September 2021."
- Web designing seminar by ALOFT
- A debate on "Gender Equality" was organized on 3rd December

Department of Commerce:

- Orientation programme for Final year BCom students
- Webinar on behalf of BSE.
- Support Learning program for school students

Department of Business Administration:

- Bridge course for first year students.
- PTS sessions for second and final year students on
- Personality development Program
- An orientation programme by CIA Ernakulam

- Alumni talk

PG Department of Electronics

- Webinar on Electromagnetic Theory
- Two day workshop on Electronic Circuit Simulation
- IEEE sponsored One Day Workshop
- LeTin SDC LED lamp manufacturing training
- Webinar on Machine Learning and Microsoft ML Studio
- LeTin SDC Solar Standalone Sensor Based Lamp Assembling Workshop

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

An FDP series on E-Teaching has been highly successful in the scenario of the Covid -19 pandemic. This is a series of programmes conducted under the initiative of IQAC to cover basics like hosting a Google Meet and creating a Google Classroom, to advanced topics like Flip Classrooms, and Modelling Software for e-Teaching. The NAAC reaccreditation process - criterion-wise questions and their philosophy, documentation processes and benchmarking - were also part of the programmes offered. The IQAC, knowing the significance of these quality initiatives, has institutionalized the practice of offering FDPs every year.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	C. Any 2 of the above
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File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Various steps are initiated by our institution to ensure gender equity and safe and secure atmosphere in the campus. It is monitored at various levels to see that no act of discrimination or injustice is experienced to any student or faculty in the campus.

A pledge against Dowry was organized on July 30 , 2021 and many girl students participated in this program.

An Internal Complaint Committee (ICC) is constituted in our institution as per UGC directives for prevention and redressal of sexual harassment against women in work place and to address the complaints filed by the girl students and faculties.

ICC organized a Legal Awareness lecture by Adv. Sindhu Venugopal, Family court Kattappana on 23.11.2021 for girl students. The important rules and legal information relevant to women were covered in the lecture. Around 100 students participated in the

program.

Women's day was celebrated in the institution on March 8th 2022. Girl students presented various cultural events during the occasion. A counseling program has been conducted on 08.03.2022 to discuss the issues of the adolescent girl students. Smt. Sindhu P V, Co-ordinator, Kerala state legal service authority, and Smt. Nikhila Sebastian, Dist. Co-ordinator, Mahila Sakthi kendram, Idukki were the resource persons.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://nsscrky.ac.in/assets/genderequity/Promotion_of_Gender_Equity.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

A. 4 or All of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

1. Solid Waste Management

Organic, green waste and other bio-wastes are collected especially from the Canteen and Hostel are utilised in our biogas plant. The gas thus collected is utilised for cooking in our canteen. Our institution's waste management and recycling policy supports our

goal to reduce the amount of waste entering the waste stream.

Plastic wastes are collected through mesh bins in different parts of our campus. These collected wastes are collected monthly by agencies/ haritha karma sena organised by our Gramapanchatath. Some of the plastic waste is utilised to build handicrafts. Training sessions organised for students in this regard.

1. Biomedical waste Management

An incinerator isa furnace for burning waste. Modern incinerators include pollution mitigation equipment such as flue gas cleaning. We have modern incinerators installed on our campus at our Ladies' hostel and Ladies' toilets.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways

B. Any 3 of the above

4. Ban on use of plastic	
5. Landscaping	
File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	No File Uploaded
7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution	
7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	E. None of the above
File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded
7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The College proactively taking efforts in providing an inclusive environment. The initiatives are to promote better education, economic upliftment of the needy, and set communal harmony. Institute has conducted lectures in the villages for increasing their environmental and ethical awareness. Institute has also tested the quality of drinking water available in these villages. The extension activities are targeted towards enabling a holistic environment for student development. College has always been at the forefront of sensitizing students to the cultural, regional, linguistic, communal, and socio-economic diversities of the state and the nation. The College celebrates cultural and regional festivals like Youth Festival, Constitution Day, etc. to teach tolerance and harmony to the students. The Gender Equality Policy focuses on equal access, opportunities, and rights for women and men. Policy for the Differently abled ensures that every single member of the department is aware of the care to be shown to the differently abled people. By providing a barrier-free environment, needed facilities, and human and technological assistance, the department takes continuous efforts to make the differently-abled feel included in every part of the activity of the college. The department has revised the curriculum with the inclusion of topics related to human rights, peace, tolerance, love, compassion, harmony, promotion of social values, awareness of environmental protection, and ethics.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Institution takes a focus does not stop with the sound academic foundation of the student community but it moves a step forward to develop them as better citizens of the country. Our College inculcates a feeling of oneness among the student community through various practices and programs. Various faculties have always been in the practice of organizing activities that not only initiate but also motivate the students to adopt various practices that promote the "Unity in Diversity" of our motherland. The Green Initiative aims the competitiveness in the environmental space to allow the ability to go neutral on Greenhouse Gas emissions.. The College ensures that the students participate very enthusiastically in all such activities. The College celebrates the Independence Day & Republic Day vigorously. The Faculty members of all departments, have organized various academic and co-curricular activities for the propagation of the Fundamental Duties and Rights of the Indian citizens. The students were engaged in several programs like Academic programs like webinars, Conferences, Expert talks, etc which have enriched the awareness about these aspects. The institution holds the credit in organizing various forms of legal aid and legal awareness camps to recognize the roles and responsibilities as an individual level .Institution has organized student centric activities like poster & essay competition which have always received huge participation from the students and promoted their awareness about various aspects of Indian citizenship.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil

<p>7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized</p>	<p>C. Any 2 of the above</p>								
<table border="1"> <thead> <tr> <th data-bbox="86 696 539 757">File Description</th> <th data-bbox="544 696 1437 757">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="86 763 539 824">Code of ethics policy document</td> <td data-bbox="544 763 1437 824">View File</td> </tr> <tr> <td data-bbox="86 831 539 1115">Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims</td> <td data-bbox="544 831 1437 1115">View File</td> </tr> <tr> <td data-bbox="86 1122 539 1182">Any other relevant information</td> <td data-bbox="544 1122 1437 1182">View File</td> </tr> </tbody> </table>	File Description	Documents	Code of ethics policy document	View File	Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File	Any other relevant information	View File	
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Code of ethics policy document	View File								
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File								
Any other relevant information	View File								
<p>7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals</p>	<p>Commemorating days, events and festivals of national importance honours the great heritage of India.</p> <p>Our college observes several nationally and internationally significant occasions to offer awareness to our students on the history, cultural heritage, traditions and practices of India.</p> <p>Our institution celebrates India's Independence Day and Republic Day with great patriotic respect towards our nation. NCC and NSS students take an active part in organising the Independence Day and Republic Day celebrations.</p> <p>On both these days, our national flag is hoisted and the national anthem is sung by all the attendees.</p> <p>The principal planted mango sapling in connection with World Environment Day. The Krishi Bhavan, Rajakumari supplied fruit tree saplings worth rs. 30000/- for planting at the college premises.</p>								

The NSS and NCC volunteers planted these saplings at suitable places in college campus.

Independence day was celebrated on 15/08/2021 with different cultural programs and the event was inaugurated by our Principal Dr Jyothish Kumar K .

A webinar was organized by National Service Scheme on the birth anniversary of Dr A P J Abdul Kalam on 15th October. The recourse person was Dr Kayamkulam Younus, Former chief engineer, SIDCO and member of Kendra Sahitya Academy.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Title: Snehasparsham

Goal: To extend financial support as well as other assistance like food items, dress materials to needy public nearby college.

Context: The National Service Scheme of our institution, with the help of family health centre, Rajakumari identified twenty bedridden patients nearby our college. Also three patients suffering from cancer, kidney trouble were shortlisted.

Practice: The twenty families were supplied with food kits, dress materials and Christmas cake worth Rs. 1000/- each during X'mas festival. The three severely affected patients were assisted with a financial support of Rs. 24000/- for immediate medical needs.

Evidence of success: The beneficiaries expressed great happiness for the timely help.

Title: The Book Archive

Goal: The Department of Computer Applications introduced the novel concept of 'The Book Archive'

The Context: The department introduced a practice in which passing out students are directed to contribute as many text books as they can to the department.

The Practice: The Info Archive constitutes the reference books and text books for students. The students can refer books during their free time.

Evidence of Success: The present crop of students in the department feels they are highly benefitted from the concept of getting the study material free of cost.

File Description	Documents
Best practices in the Institutional website	https://nsscrky.ac.in/assets/files/aqar/21-22-Best-Practices.pdf
Any other relevant information	<u>NIL</u>

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Mobile tower radiation causes several health issues.. We conduct a study on this. The aim is to analyse the above facts which will enable us to get a clear picture about the mobile tower radiation exposure and the health troubles of the children. The observation location includes different districts of Kerala. More than 1 lack mobile towers are already installed in the Kerala state. The effect of mobile tower radiation on child health in this area is studied. An attempt has been made to discover whether any relation exists between the RF exposure and the health of children under 15 years old. At some point of path of this work, ten common diseases were considered. From the analysis, it has been discovered that five of them are very much related to RF exposure. Furthermore, the age group between ten to fifteen years is more vulnerable to mobile tower radiation, and boys are observed to be more affected than girls. In the region under study, exposure levels were well below the ICNIRP recommendations and the current Indian standards. However, still it is inadequate to safeguard children. Published this work in a peer reviewed, UGC listed journal

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

Plan of action for the next academic year

1. To Organize NAAC Sponsored National Level Seminar.
2. Organizing Criterion wise presentations as a step toward preparing for NAAC reaccreditation.
3. An effort to collaborate initiatives of Industry-Academia and Alumni for the development of students
4. To Increase More Students in Diploma Courses Under NSQF.
5. To organize the finishing School Programme of Government.
6. Organize various student and faculty development programme.
7. To make placement more efficient. To Start Academy for Competitive Examination.
8. To motivate PG students regarding NET/SLET examination
9. To further Strengthen the ICT
10. To have more industry academic interface so that there is more corporate participation in academics.
11. To implant Lecture captivating system in the institution.
12. Conducting programmes to encourage and support students to start their own business ventures.
13. Conducting activities to how the creative skills of students and provide a platform to display their creativity.
14. Initiatives for an ecofriendly learning space
15. Conducting student focused academic and skills development activities

16. The Oxford College of Business management plans to conduct an International Conference in the next Academic year.

17. The institution plans to focus more on Research and Development in the next Academic year by increasing the publications of faculty and also motivating students community to write research papers.